

## Environmental Studies Internship Opportunity Form

Organization: BookTrails

Address: 68 9<sup>th</sup> Street

City: Steamboat Springs State: CO Zip: 80487

Contact person: Emily Krall

Email: Emily@SteamboatBookTrails.org Phone: 970.879.6830

Number of interns requested for spring: 0 summer: 4

### Nature of project(s) and skills required:

#### Job summary:

Have fun this summer and help jump-start a new environmental organization in Steamboat Springs, Colorado. BookTrails is an exciting new organization offering unique early-education programs that promote environmental awareness taught through reading, writing, and art. Our programs are located on local historical ranches, emphasizing the importance of agriculture and environmental preservation. We are seeking 3-4 interns to join our summer programming team. Interns will gain experience in all sectors of the organization—administration and organization, business planning and advertising, and most importantly, teaching environmental education in an outdoor setting. Spend your summer exploring the beautiful Colorado wilderness while helping children have the nature experience of a lifetime.

#### Specific Duties:

- Assist with organization with paperwork and class check-in
- Create and lead activities for school-aged children
- Opportunity to help plan pre-school programming
- Provide one-on-one reading and writing help for students
- Help with transportation needs and planning special field trips around the area

#### Qualifications:

- Experience working with children, ages 3-15, preferably in an outdoor setting
- Must be comfortable managing groups children up to 15, in an outdoor setting.
- Must be a team player, problem solver, FLEXIBLE
- Strong knowledge of Colorado ecosystems
- Must have strong reading and writing skills and a passion for nature literature
- Must possess strong organizational and communication skills
- Valid driver's license

#### Conditions:

- Must have the ability to reside in Steamboat Springs June 1<sup>st</sup> -August 6<sup>th</sup>, starting/ending dates have some flexibility
- Flexible schedule to be set in advance, running M-F 8:00AM-4:00PM (interns will share time commitment)
- Must be certified or have the ability to be certified in first aid and CPR

#### Benefits:

- Interns will receive a determined stipend to help offset living and transportation costs, awarded at completion of internship.
- Willing to work with student to obtain college credit
- Invaluable learning experience in fields of natural ecology, local Colorado history, and early-childhood education
- Excellent resume builder and references—opportunity to continue with organization.

Please contact [Emily@steamboatbooktrails.org](mailto:Emily@steamboatbooktrails.org) for more information or to apply